

POCKET GUIDE 2010

FOR INCOMING STUDENTS

HOW TO GET TO Hamburg

BY PLANE

Hamburg Airport is the fifth biggest, so you will find plenty of different connections. The nearby low-cost airport Lübeck-Blankensee (see e.g. <http://www.ryanair.com>) can easily be reached by a bus shuttle (one way ticket – 10 EUR) to and from the Hamburg ZOB or the airport in Bremen (see e.g. <http://www.ryanair.com> or <http://book.wizzair.com/>) that can be reached by train from the main railway station (see www.bahn.de).

BY TRAIN

Many European cities have direct rail connections (www.bahn.de) with Hamburg Hauptbahnhof (main railway station). The station is located in the centre of the city. All nine subway lines cross here, so you can get to almost every part of the town in no time. If for any reason you want to go to the university directly upon arrival, you should leave your train at Hamburg Dammtor, where most of the long distance trains stop. There is only one platform for these trains and this station is less crowded than the main station, this means that it is easier to meet you.

BY BUS

The main bus station (ZOB – Zentral-Omnibus-Bahnhof see www.zob-hamburg.de) is located just a few steps away from the main railway station. Many international bus lines connect Hamburg with other European cities.

LIVING IN Hamburg

With approximately 39,900 students, the University of Hamburg ranges fifth in size among the institutions of higher learning in the Federal Republic of Germany. Corresponding to Hamburg's view of itself as the "gateway to the world" the University with its diversity and traditions of subjects and educational offerings sees itself as the "gateway to the world of knowledge".

The University is spread over 270 buildings. The centre of the University is its campus at Von-Melle-Park, which is situated close to the lake in the heart of Hamburg, the *Außenalster*, and which adjoins parts of the district of Hamburg-Eimsbüttel.

SEE http://www.verwaltung.uni-hamburg.de/vp-2/5/piasta/Studienbeginn_e.html. **You will find there all the info you might need and even more!!!**

All students in Germany MUST have health insurance (Krankenversicherung).

EU citizens

Generally, a copy of the European Health Insurance Card (see <http://ec.europa.eu/social/main.jsp?catId=559>) is sufficient proof of health insurance from the home country.

□ Non-EU citizens

It is generally cheapest to sign up for health insurance with one of the *public health insurance schemes*. Rates for students who are required to be insured (aged 30 and younger) are regulated by law and are currently 64.66 EUR per month. There is little variation in the services covered by these schemes.

Some countries have a social security agreement (Sozialversicherungsabkommen) with Germany. This means that you can receive a special claims certificate (Anspruchbescheinigung) from your health insurance agency in your home country which will then be recognized as proof of insurance in Germany.

□ Addresses of selected public health insurance agencies

Allgemeine Ortskrankenkasse (AOK),

Schlüterstraße 22, 20146 Hamburg, Tel: 040/2023-2210

Barmer Ersatzkasse (BEK)

Grindelallee 45, 20146 Hamburg, Tel: 040/2394-2870

Deutsche Angestellten Krankenkasse (DAK)

Hoheluftchaussee 108, 20253 Hamburg, Tel: 040/468570

REGISTRATION AT THE UNIVERSITY

➔ REGISTRATION

Online registration:

- Please create your personal user account <https://www.stine.uni-hamburg.de/scripts/mgrqispi.dll?APPNAME=CampusNet&PRGNAME=EXTERNALPAGES&ARGUMENTS=-N000000000000002,-N000339,-A100101e> . The registration period for applicants taking up their studies in the winter semester starts on June 1st at 12 p.m.
- You will receive your username and password via e-mail. Please log in [here](#) und and choose "Programmstudierende/Erasmus". Fill in the application form. Please state the address to which all correspondence (such as semester documents etc.) should be sent (please note: NO foreign addresses!). Should it be possible, you may also indicate your coordinators, your department or institute at the University of Hamburg. Please send in your application electronically (button "abschicken").
- You must send in the following documents by mail:
 1. a print-out of the online application form,
 2. proof of health insurance with a german health insurance provider (e.g. copy of your EU insurance card). Find more information on health insurance at http://www.verwaltung.uni-hamburg.de/vp-1/3/33/KV_e.html ,
 3. a letter of confirmation from the professor/coordinator who will be your advisor at the University

of Hamburg (For a list please refer to: www.uni-hamburg.de/programmkoordinatoren)

to:

Universität Hamburg
Service für Studierende – Team Bewerbung und Zulassung
Zu Hd. Frau Alpen
Alsterterrasse 1
20354 Hamburg

- You will receive your temporary semester documents by mail (the documents will be sent to the German address you stated on your application). The temporary semester documents contain a student pass for public transportation for the month of April (summer semester) or October (winter semester). You will also receive your login information for STiNE, the student information network.

After arriving and moving in

If you stated your coordinator's address on your application form, he/she will let you know where and when to pick up your temporary semester documents. The semester documents contain a student pass for public transportation for the month of April (summer semester) or October (winter semester). You will also receive your login information for STiNE, the student information network.

IMPORTANT: The very first thing you have to do after arriving in Hamburg is to register with your German address at the nearest office of the local city-administration (Ortsamt or Bezirksamt) – our student tutors will help you to do it. After this you will be able to open a bank account.

➔ LANGUAGE COURSES

CE students are offered German courses both prior to and during the semester: CE students will be offered an intensive language course about four to six weeks prior to the beginning of the lectures in September 2010. More information will be sent to CE incoming students on their request.

☐ Moreover, the University of Hamburg offers special courses in “German as a Foreign Language” for international students. These courses are free of charge for CE students and take place twice a week. It is possible to earn ECTS-points for attending the courses.

Important: these courses are designed for foreign students with some basic knowledge of German. Please use your time at your home university for learning the basics of German!

Follow this link to check all the dates and deadlines: http://www.slm.uni-hamburg.de/ifg1/Lehrplan-2/lehrplan_ss-09.html#daf (will be updated in August) and see

„STUDIENBEGLEITENDE SPRACHLEHRVERANSTALTUNGEN FÜR AUSLÄNDISCHE STUDIERENDE - DEUTSCH ALS FREMDSPRACHE / WISSENSCHAFTSSPRACHE“.

➔ **CALENDER OF ACADEMIC YEAR 2010-2011**

Wintersemester 2010/2011: From 1. October 2010 till 31. March 2011				
Application	from	1. June 2010	till	15. July 2010
Confirmation	till	1. October 2010		
	The first lecture day	18. October 2010	The last lecture day	5. February 2011
<i>Christmas holidays</i>	from	19. December 2010	till	2. January 2011
Sommersemester 2011: 1. April 2011 till 30. September 2011				
Application	vom	1. December 2010	bis zum	15. January 2011
Confirmation	till	31. March 2011		
	The first lecture day	4. April 2011	The last lecture day	16. July 2011
<i>Pentecost holidays</i>	from	12. June 2011	till	19. June 2011

➔ **ACCOMMODATION**

The places at the dormitories for CE-students are available. A room costs about 250 EUR a month including water and electricity. Normally you share a bathroom and a kitchen with five or six other persons. The kitchen is well equipped with everything you might need (cutlery, dishes, stove, oven, fridge, microwave etc.). See www.studierendenwerk-hamburg.de . More detailed information will be sent to the CE incoming students on their request.

➔ SERVICES AT THE UNIVERSITY

At and around the Campus there are a number of canteens, libraries (you can borrow books with your student card), some ATMs, bookstores, many cafes and restaurants and more. The cheapest meals are in the University canteens. The university campus is the heart of lively neighbourhoods – the so called “Grindel” quarter.

➔ VISA

The study visa is necessary for all students from countries outside the European Union or Schengen space. Please consult your local German consulate for more information.

OTHER USEFUL INFORMATION

➔ CURRENCY

Euro (€)

➔ BANK ACCOUNT

Almost every bank offers a free student-account. You need to present your personal ID, your matriculation card (“Immatrikulationsbescheinigung”) and the certificate you get from the authorities upon registering your address in order to open an account. You must open an account in order to get a health insurance. See

http://www.verwaltung.uni-hamburg.de/vp-2/5/piasta/Bankkonto_e.html

➔ MOBILE PHONE

There are plenty of different operators with different offers. Prices per minute range from under 10 Cents to over 30 Cents. SMS cost approx. 20 Cents. There are also some operators offering flat fees for land lines voice calls, as well as some other offering packages with free minutes and free SMS.

➔ EMERGENCY NUMBERS

Emergency Call Center	112
Local Police	110

CONTACTS

CE-Institutional Coordinator for students in Teacher Training and Education

Dr. Markus Friederici (Markus.Friederici@uni-hamburg.de)

CE-Academic Coordinator

Prof. Wilfried Hartmann – Teacher Training (hartmann@uni-hamburg.de)

CE- Students Representatives

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